NEW IMAGE CLEANING SERVICE MOVE OUT CHECK SHEET

| - | | _ | 1 | OVE OUT CHECK SHEET | |
|--------|---|-------------------------|-----------|---|----------|
| Room: | What: | $\overline{\mathbf{A}}$ | Room: | What: | |
| | -Dust baseboards | | Kitchen | -Remove all cobwebs | |
| Living | -Remove all cobwebs | | | -Clean all light fixtures, vents, outlet covers | |
| Living | -Clean ceiling fan | | | -Cabinets: top, bottom, inside, and out, hinges | |
| Room | -Clean light fixtures and vents | | | and knobs | _ |
| & | -Wipe all outlet covers | | | -Underneath top cabinets and botton cabinets | |
| | -Clean all windows, ceils, frames | | | -Stove: top,underneath drip pans, entire outside | |
| Hall | -Blinds: Dusted and stains removed | | | and knobs -Oven: Inside, racks, drawer, floor underneath | |
| | -Door frames and knobs | | | drawer | |
| | -Sliding glass door: glass and tracks | | | -Refrigerator: Inside and out top to bottom, | |
| | -Closets: all shelving cleaned no stains | | | shelves, drawers and gaskets | |
| | - Fireplace: inside vac. Slate and tiles cleaned -HVAC: clean and dust | | | -Pull out frig and clean sides and floor | |
| | -Carpets: edged and vacuum | | | -Dishwasher: Clean inside and out and gasket | |
| | -Floors: vacuum and scrubbed | | | -Counter: back splash, underneath lip, around | |
| | -1 10013. Vacuum and scrubbed | | | caulkin | |
| | | | | -Sink: faucet, drain, stoppers, stainless steal if | |
| | | | | needed | |
| | | | | -Floor: sweep, scrubb w/ green pad, remove all | |
| | | | | paint and get the corners | |
| Bed 1 | -Dust baseboards | | Bath 1 | -Remove all cobwebs | |
| Deu 1 | -Remove all cobwebs | | Dauli | -Clean all light fixtures, vents, outlet covers | |
| | -Clean ceiling fan | | | -Door frames and knobs | |
| | -Clean light fixtures | | | -Vanity: Sink, faucet, counter, cabinets, drawers, | |
| | -Wipe all outlet covers | | | knobs and hinges, trim under cabinet | |
| | -Clean all windows, ceils, frames | | | -Shower/tub: remove all sop scum and stains, | |
| | -Blinds: Dusted and stains removed | | | shower rod and head, faucet | |
| | -Door frames and knobs | | | - Toliet: tank, seat, inside rim and bowl, base | |
| | -Sliding glass door: glass and tracks | | | and hinges | _ |
| | -Closets: all shelving cleaned no stains | | | -Extras: medicine cabinet, towel racks, toliet | |
| | -Carpets: edged and vacuum | | | paper holder, mirrors | |
| | -Floors: vacuum and scrubbed | | | -Closet: shelves and floor | |
| | | | | - Floor: sweep, scrubb w/ green pad, remove all paint and get the corners | " |
| D 10 | _ , , , | | D .1 0 | -Remove all cobwebs | |
| Bed 2 | -Dust baseboards | | Bath 2 | -Remove an cobwebs -Clean all light fixtures, vents, outlet covers | |
| | -Remove all cobwebs | | | -Door frames and knobs | |
| | -Clean ceiling fan | | | -Vanity: Sink, faucet, counter, cabinets, drawers, | |
| | -Clean light fixtures -Wipe all outlet covers | | | knobs and hinges, trim under cabinet | |
| | -Clean all windows, ceils, frames | | | -Shower/tub: remove all sop scum and stains, | |
| | -Blinds: Dusted and stains removed | | | shower rod and head, faucet | |
| | -Door frames and knobs | | | - Toliet: tank, seat, inside rim and bowl, base | |
| | -Sliding glass door: glass and tracks | | | and hinges | |
| | -Closets: all shelving cleaned no stains | | | -Extras: medicine cabinet, towel racks, toliet | |
| | -Carpets: edged and vacuum | | | paper holder, mirrors | |
| | -Floors: vacuum and scrubbed | | | -Closet: shelves and floor | |
| | | | | - Floor: sweep, scrubb w/ green pad, remove all | |
| | | | | paint and get the corners | |
| Bed 3 | -Dust baseboards | | Laundry | -Remove all cobwebs | |
| Deab | -Remove all cobwebs | | Laanar y | -Clean all light fixtures, vents, outlet covers | |
| | -Clean ceiling fan | | | -Washer: inside, outside, agitator, knobs | |
| | -Clean light fixtures | | | -Dryer: inside, outside, lent trap, behind | |
| | -Wipe all outlet covers | | | -Shelves, door frames, knobs | |
| | -Clean all windows, ceils, frames | | | | |
| | -Door frames and knobs | | | | |
| | -Blinds: Dusted and stains removed | | | | |
| | -Sliding glass door: glass and tracks | | | | |
| | -Closets: all shelving cleaned no stains | | | | |
| | -Carpets: edged and vacuum | | | | |
| | -Floors: vacuum and scrubbed | | _ | , , , , , , , , , , , , , , , , , , , | <u> </u> |
| Patio | -Wipe down vinyl railings | | Front | -Remove all cobwebs | |
| | -Sweep | | Entrance | -Sweep entry way inside and out | |
| | -Remove Cobwebs -Clean out storage room | | Linciance | -Scrub foyer -Clean all light fixtures | |
| | -Clean out storage room -Clean all light fixtures | | | -Clean door and threshold | |
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| Address: | Cleaned By: | Checked By: |
|-----------|-------------|-------------|
| Comments: | | |
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